



Old Eglish Road
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23 January 2018

Dear Parent

As you are aware the school sent out a text message last Friday stating that it would be closing at 12 noon.

It has been brought to my attention that some parents did not receive this text even though the school has the correct contact details.

If you didn't receive the text could you please let us know as soon as possible as we want to be in a position to contact all parents in an emergency situation.

The school was also faced with the issue of being unable to contact a number of parents. This is totally unacceptable. It is a parent's responsibility to ensure that the school has up to date contact details for all those nominated to collect your child. If you or one of your child's contacts have changed telephone number recently, please let us know. Thank you.

Yours sincerely

A handwritten signature in cursive script that reads 'Sandra Ferguson'.

Sandra Ferguson
Principal