

Windmill Integrated Primary School  
30 Old English Road  
Dungannon  
BT71 7BE

Grant Maintained Primary School Integrated

Enrolment Number: 210  
Admissions Number: 30

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PRINCIPAL: Mrs S Ferguson BEd, MEd, PQH (NI)

CHAIR OF BOARD OF GOVERNORS: Mrs V Kelly

### **RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS**

The Board of Governors draws up the admission criteria and delegates to an Admission Sub-Committee, which includes the Principal the responsibility for applying these criteria. Any reference herein to the term the Board of Governors includes any Sub-Committee appointed by the Board of Governors for the purpose of applying the admissions criteria.

### **ADMISSION PROCEDURE**

The Board of Governors will seek to reflect in the total number admitted to the school a balance between the two main traditions in Northern Ireland such that at least 40% of the pupils entering P1 are pupils of Catholic tradition and at least 40% are of the Protestant tradition. In order to achieve this, places will be allocated as follows:

1	Protestant tradition:	40%
2	Catholic tradition:	40%
3	Other: to a maximum of	20%

The criteria set out below will be applied to each of the above categories separately. If there are fewer applications than places available in any one category then the balance of places will be divided equally between the remaining two categories. Should an odd number of places remain then the additional place will be allocated to the category which has the greater number of applicants. If there are fewer applicants than places in two categories then both balances will be awarded to the remaining category.

The religious affiliation of a student will be decided by either:

Information supplied to the school by the applicants parent(s)/guardian(s) either directly or on the school's own pre-enrolment form OR the category of primary school which the child previously attended where the child has previously attended a Primary School.

NB: Parents seeking admission for their children are invited to complete the school's own pre-enrolment Information Form as well as the Southern Education and Library Board's application form to determine balance. The Board of Governors will use the information provided either on the school's own pre-enrolment Information Form or on the Southern Education and Library Board's application form to determine balance. It is essential therefore that it be correctly completed.

### **ADMISSIONS CRITERIA**

When considering which children should be selected for admission, the Board of Governors will only take into account information which is detailed on or attached to the application form and pre-enrolment form. Parents should therefore ensure that all information pertaining to their child and relevant to the school's admissions criteria is stated on the application form or attached to it. Examples of such information include; whether the child is the eldest child; your child's perceived religion, please see our pre-enrolment form.

The admissions committee of the Board of Governors will apply the following criteria to identify which children should be admitted at initial admission to education (P1).

In the event that there are more applicants than places available, the Board of Governors has determined that priority will be given to applicants in the order set down.

- 1 Children who have a brother/half brother or sister/half sister, including those fostered or adopted or children living under a residency order in a family where other children of the family are currently attending the school.
- 2 Children attending the nursery class of Windmill Integrated Primary School.
- 3 Children whose brother/half brother or sister/half sister, including those fostered or adopted or children living under a residency order in a family where other children of the family have previously completed education in the school.
- 4 Children whose parents/ guardian is a permanent employee of the school.
- 5 Children of current Board of Governors at Windmill Integrated School.
- 6 Parents who named Windmill Integrated Nursery School as their first preference and did not get a place.

## Admissions criteria for entry September 2017

- 7 Children of parents who have previously completed their education at Windmill Integrated Primary School.
- 8 Eldest child in the family.
- 9 Other children.

In the event of over subscription within the last criterion which can be applied then selection for all places remaining in this category will be on the basis of initial letter of the child's surname (as entered on Birth Certificate) in the order set out below:

**Z F X P Y J H I A D E U Q C V W N S T M B G L R K O**

The order was determined by a randomised selection of letters of the alphabet.

In the event of surnames beginning with the same initial letter then subsequent letters of the surnames will be used in alphabetical order. In the event of two identical surnames the alphabetical order of the initials of the child's forenames (as entered on Birth Certificate) will be used.

### ***DUTY TO VERIFY***

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

### ***WAITING LIST POLICY***

A copy of our Waiting List Policy can be accessed on the school website [www.windmillips.com](http://www.windmillips.com) or from the school.

### ***ADMISSION TO P2-P7***

Providing the enrolment number is not exceeded; that the overall balance is maintained according to the Admission Procedure; and that the class size does not exceed 30 the Board of Governors will admit children when they apply. In the event of children applying on the same day they will be considered in the following order:

- 1 Children of permanent members of staff.
- 2 Children currently attending an Integrated School (which is a full member of NICIE).

<b>APPLICATIONS AND ADMISSIONS TO PRIMARY 1</b>		
<b>Year</b>	<b>Total Applications</b>	<b>Total Admissions</b>
<b>2014/2015</b>	<b>45</b>	<b>46</b>
<b>2015/2016</b>	<b>33</b>	<b>30</b>
<b>2016/2017</b>	<b>41</b>	<b>31</b>